

PERSONAL DATA PROTECTION. EXECUTIVE SUMMARY

This document refers to the application of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and of LOPD [Organic Law on Protection of Personal Data] 3/2018 of 5 December on personal data protection and guaranteed digital rights, by the CONSORCI CENTRE D'ESTUDIS DEMOGRÀFICS, ENTITAT PÚBLICA DE DRET PRIVAT.

The basic definitions that have to be taken into account under the aforesaid Regulation (hereafter referred to as GDPR) are the following:

- **Personal data:**

Any information on an identified or identifiable natural person (the data subject); an identifiable natural person is defined as any person whose identity can be determined, directly or indirectly, particularly by an identifier such as a name, identity number, data on location, an online identifier or one or several elements pertaining to the physical, physiological, genetic, mental, economic, cultural or social identity of that person.

- **Consent by the data subject:**

Any statement freely made, specific, informed and unequivocal, by which the data subject accepts, through a declaration or clearly affirmative action, the processing of personal data affecting them.

- **Processing:**

Any operation or series of operations, automated or otherwise, applied to personal data, that is to say: collection, recording, organisation, structuring, storage, adaptation or modification, extraction, consultation, use, communication by transmission, dissemination or any other available means, comparison or combination, restriction, suppression, destruction.

- **Processor:**

The natural or legal person, public authority, service or any other body, which processes personal data for the account of the processing controller.

- **Risk management:**

The series of activities and tasks that allows the uncertainty of a threat to be controlled by means of a sequence of activities including the identification and evaluation of the risk, also the measures taken for its reduction or mitigation.

The CED has been working on a “**Protocol on Privacy and Personal Data Security Measures in the CED**”, supervised by a Data Protection Officer (DPO) whose function is to follow up its correct application.

The deployment required by the GDPR rules is detailed in the aforesaid Protocol and this document, within the framework of HRS4R strategy, summarises the most important contents.

All CED staff members have to keep this regulation in mind and follow the Protocol when designing or developing an activity or research project which involves the use of personal data.