

## **0.- CODE OF GOOD PRACTICE IN RESEARCH. Executive summary.**

The Code of good practices is a group instrument which establishes a set of action guidelines, recommendations and commitments over the undertaking of research and transfer activities at the CED.

### **Objectives:**

- Watching over improvements to the quality of research in all its aspects.
- Establishing mechanisms to guarantee honesty, rigour and responsibility in research.
- Guaranteeing correct support and acquiring good scientific practices in the training stages for research staff.

This Code applies to all the staff of the CED, whether contracted, associated or doing a stage.

Basic values and principles of research: Freedom, Honesty, Responsibility, Rigour, Integrity, Transparency.

### **The organisation of research**

Research areas and lines have to have someone in charge who is responsible for leadership and public representation. The responsibilities of this leadership role include both intellectual aspects and matters of organisation and management.

CED research staff members who tutor doctoral theses are principally in charge of the training process for young researchers. Support for research staff in training is based on the figure of the tutor assigned to each doctoral student.

The CED quality system is always available to the research staff, establishing protocols for the planning and development of research with information on the infrastructures available to them.

### **Collection, custody, property and dissemination of the research results and data.**

The collection, storage, disclosure and use of research data by the research staff have to follow the directives established in Organic Act 15/1999, of 13 December, on personal data protection and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, on personal data protection, in accordance with the internal rules of the CED (procedures *P01 Human Resources Management and P03 Data Protection* of the Quality System).

### **Evaluation and advice and review**

Research must be based on scientific criteria and not on personal opinions and ideas. A review must be rejected if it involves conflicts of interests. The reports and texts that are reviewed or assessed are always confidential and privileged information. The information cannot be used for own benefit until it has been published. It cannot be shared with any colleague unless for specific reasons and with explicit permission of the editor or research agency. No copy can be made or kept unless permitted by the managers of the editorial process or the agency. The most usual result is that, having completed the process, the material is destroyed or returned.